



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
October 27, 2010

Commissioners: Charlie Menard, Chairman  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler  
Fred Terra

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering  
Airport Solutions Group Representative: Bob Mallard: Chief Engineer  
and Project Manager  
Ted Paull

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. (Item I) At a meeting with the FAA, the Mass DOT and Jacobs the latest comments on the ENF were discussed and the decision was made to demonstrate all alternatives for the proposed projects including areas on the airport that could accommodate hangar development and different routes for the Southside Taxiway. The commissioners discussed the area designated as a drop zone for parachuting and using this area for alternate development of hangar space. The commissioners need to decide the fate of this area and the best use. After much discussion, **Charlie asked for a vote to use the landing/drop zone as a last alternative for hangar development. All in favor: Carolyn, Maryan and Fred. Opposed: Bob. Vote: approved. So voted.**

Bob Mallard of Airport Solutions Group addressed the commission noting that they prepared a letter for the commissioners' signature for the ARRA funding that was submitted and have not yet heard anything. Bob had a conversation with Tom Mahoney, engineer with MassDOT, and he likes the idea and will support it. A scoping meeting has been scheduled for Friday for the FY 2011 projects and right now it looks like the projects will include an update of the SWPP. Also on the table is the Yearly Operational Plan, it relates to our VMP, and both need updating. With regards to runway 4/22, Bob is concerned that to his knowledge there has not been an airspace analysis done for the runway and the approach surfaces. It's one thing to say we can design and reconstruct the runway but the big question is where the threshold is going to be. It's in everyone interest to see the threshold at the end of the runway, but there needs to be an airspace analysis done to take a look at the existing trees, see where they are located, what the heights are in relation to the threshold. The only other thing mentioned at the meeting was that in the EIR the airport is handling the mitigation and proposing mitigation areas but Bob believes there hasn't been any soils testing for the proposed mitigation sites and chances are DEP will be asking for that information, for example, where is the water table, what do the soils look like. Airport Solutions Group may have to put some soils testing into the proposed mitigation sites. Airport Solutions Group will be meeting with GZA Environmental, formerly Bay State Environmental on October 28. They will be helping Bob and his crew with the updating of the SWPP and YOP. Other than these items there is just a lot of miscellaneous coordination and follow up issues on the ENF and the EIR and staying up to speed with Eric and the projects he is working on. Charlie thanked both Eric and Bob for working together for the good of the airport and they were excused and extended an invitation to stay for the rest of the meeting.

**Secretary Report/ Minutes – September 29, 2010 – Maryan: motions to accept as submitted.**

**Carolyn: seconds. All in favor, unanimous. So voted.**

**Treasurers' Report – Income \$33,374.36, Expenses \$35,877.32 for a Negative Cash Flow of -\$2,502.96. Fred: motions to accept the report subject to audit and authorize the processing of the bills for payment. Maryan seconds. All in favor, unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – our fuel sales have remained consistent over the last few months. We are on the lower end for fuel prices around. The current price is \$4.50 for house accounts (credit) and \$4.36 cash.
2. **Airside Inspections** – Tie downs are in good shape, the lights are all working, the fuel farm is working and Dan has no problems to report.
3. **Verizon Pole Update** – Dan noted a completion of time of November but that was updated and the pole was suppose to be removed today, weather permitting. The weather did not cooperate, so it wasn't done today but should be done shortly but no definite date has been set.
4. **Perimeter Fence Damage on Middleboro Avenue** – the repair has been completed and processing the payment.
5. Dan received a **communication regarding leased property at Tailwinds Hangars**. All commissioners should have a copy of this communication and the response sent.
6. **Cluster Box Update** – Dan said the plan is to install the concrete pad and then go from there with the installation of the box unit itself. No time frame has been established for this.
7. Dan met with Tom Mahoney and Katie Servis regarding the State Funding of Blacktop, Crack sealing for the runway only. They went out and viewed the area and Dan thinks we will be in line for the blacktop sealing. Charlie informed everyone that the last crack sealing and painting that we did, we were allowed to use the City vendors. So should the money become available to us, we should not have to go out to bid, but again use the city vendors for such work.
8. Dan will be attending the scoping meeting with Airport Solutions Group on Friday.
9. **Dan will be on Vacation from 11/1/2010 through 11/17/2010**. Dan has secured coverage of the airport in his absence.

Carolyn asked Dan if he has had any further communication from Mr. Leal or CAP? Dan stated that he presented the changes to CAP, they pick up the plans and has had no further contact from them. As far as Mr. Leal, Dan returned his calls and left messages with Mrs. Leal and did not receive any call back from him. Dan was confronted by Danny Leal and wanted to know why Dan didn't get back to him. Dan informed him that he had. Danny Leal claimed that they didn't get enough water coming through

and they had to pump to fill the bogs to harvest. Dan told him any time he wanted to get in to view the water flow to give him a call.

### Old Business

1. **Furmanik / Airport Property Update** – Charlie reported that as far as he is aware there is no update on the issue. Maryan called the ZBA and they have not heard anything but a hearing with the ZBA has been tentatively scheduled for November 18<sup>th</sup> at the library at 5:30. Maryan also stopped in to see the Asst. City Solicitor and he told Maryan that he had drafted a letter to Atty. Strojny, which is essentially the same correspondence that he presented to the FAA and MassDOT. At the time of the visit, the letter had not yet been sent but would go out before weeks end. Charlie stated that the only concern that he has is that the Airport Needs Committee meeting we attended established a deadline for some action and after that deadline authorized the City Solicitor to take alternative action. The problem I hope we don't run into is they're both run by the same person. Who is going to keep the feet to the fire that the initial communication and response is done within the timeframe given? Would that be the chairman of the Airport Needs Committee? Should Charlie be calling him and asking him to monitor the action? At this point we are waiting up to the 30 days before continuing to the next course of action. Maryan stated that we may want to advise Colleen Ellis, secretary for the committees that the 30 days will be expiring.
2. **Request of Conflict of Interest Waiver / Update** – Still waiting for the final document from the City Clerk. At present the document is in the City Solicitors' office. The City Clerk said there shouldn't be a problem, the document just hasn't come back yet.
3. **Jet Fuel Feasibility and Availability / Update** – Charlie stated that Ron Nation is not here this evening and asked Dan if he has anything to report. Dan said he met with Captain Bastis of the Fire Department to get the forms to proceed to the next step, which is the application for license. We need to fill out the form, he will review it with us and then we submit to the City Clerks office. This submittal will trigger a public hearing and then continue on from there.
4. **Zoning Board of Appeals Hearing – November 18<sup>th</sup> at the Library.** Maryan spoke on this earlier in the meeting.

**New Business**

1. **Open Snow Plow Bids** – Charlie stated that we received two bids.

First bid opened: Jeff Terra offering to drive airport truck at a rate of \$20.00/hour.

Second bid opened: GB Sons Co. Inc. offering:

6-wheeler with 11' plow at \$110./hr.

backhoe/loader w/10' angle plow at \$110./hr.

10-wheeler w/11' plow at \$120./hr.

6 or 10-wheeler w/plow and wing plow at \$150./hr.

TCM 5 yard loader \$175./hr.

CAT IT28 w/16' power angle plow at \$160./hr.

ALL HOURLY QUOTES ARE BASED ON A 4 HOUR MINIMUM

Charlie stated that both quotes will be placed on file and called on an as needed basis by the airport manager.

2. **Reminder:** November meeting we will be reviewing, discussing and approving prices rates for tie down, ground leases, BRF, etc. for next year. Charlie hopes to have a comparison chart showing what neighboring airports are charging for the same types of fees.

**Public Input – None**

**Maryan: motions to adjourn at 8:20 p.m. Fred: second. All in favor, unanimous. So voted**

**Next meeting November 24, 2010** at 7:00 p.m. in the Leonard F. Rose SRE Building

**Action Items:**

- > **TMLP Pole removal**
- > **Cluster Box for mail**

## Project Status

Taunton Airport Commission Meeting  
October 27, 2010  
Jacobs Engineering Update

### 1. **Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]**

A meeting was held with FAA, MassDOT and Jacobs on October 22 to discuss the latest comments on the ENF document. The decision was made to demonstrate all alternatives for the proposed projects including areas on the airport that could accommodate hangar development and different routes for the Southside Taxiway. The projects will be revised to show Short-Term and Long Term Projects. It is anticipated that the project list will be as follows:

Short-term:

- Rehabilitate Runway 4-22 (Turf Runway) and Realign Connector Taxiway (Turf Taxiway)
- Construct Additional Hangars and Aprons
- Grade the Southside Parcel For Future Development

Long-term:

- Construct Taxiway Access to the Southside
- Develop the Southside Parcel for Hangars

It is still anticipated that the ENF will include a Phase One Waiver for the Rehabilitation of Runway 4-22 and Realignment of Connector Taxiway A. The waiver will allow the runway and taxiway project to progress through final design and construction when funds become available. The remaining proposed projects would require additional environmental review under the EA/EIR.

The ENF document is being revised for resubmission to MEPA on November 30, 2010. We anticipate comments 6 weeks after the ENF is resubmitted.

### 2. **Preparation of an Environmental Assessment (EA) / Environmental Impact Report (EIR) for Airport Improvement Projects [FAA AIP No. 3-25-0047-20-2010]**

The EA/EIR will continue to study the alternatives selected in the ENF. Preferred options will be selected based on environmental impacts vs amount of developable hangar space for each area. The EA/EIR will begin shortly after the ENF comments as to the scope of the EA/EIR from MEPA are received (Estimated Mid-January).

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